



*Hitchin Nomads
Cycling Club*

RULES

RULES OF THE HITCHIN NOMADS CYCLING CLUB

1. NAME

The name of the club shall be the HITCHIN NOMADS CYCLING CLUB.

2. CLUB COLOURS

The colours of the Hitchin Nomads Cycling Club shall be BLUE, WHITE and YELLOW for all purposes.

3. MEMBERSHIP

Membership of the Hitchin Nomads Cycling Club shall be open to any person who is nominated by the Committee members of the Hitchin Nomads Cycling Club subject to the following conditions:-

- (i) that he or she has attended at least three Hitchin Nomads Cycling Club fixtures prior to their application coming before the committee.
- (ii) members shall be conversant with the highway code.
- (iii) the Committee shall have the right to reject any nomination of any person and have the right for good and sufficient reason to terminate the membership of any member.
- (iv) the right of appeal shall be by a Special General Meeting.

Day membership is available for a nominal fee in order that non RTTC affiliated members shall be able to ride time trials.

Second claim membership is at the discretion of the committee.

Termination of membership, for whatever reason, will take effect from the date on which the member's records are removed from the computer databases.

4. **SUBSCRIPTIONS**

Members shall pay a yearly subscription at the current rate, according to category of membership, i.e. family (limited to member, spouse and immediate family in full time education), senior, and persons in full time education.

The subscription for new members will be discounted by 25% for each 3 months of the current year that have elapsed. This discount does not apply to former members rejoining within 1 year of their membership lapsing.

Payment shall be due on 1st January each year.

Any member of the Hitchin Nomads Cycling Club whose subscriptions are more than two months overdue shall forfeit membership automatically.

5. **MANAGEMENT**

The Committee shall consist of: Chair, General Secretary, Treasurer, Club Captain, Time Trial Secretary, Social and Touring Secretary and Records Officer, together with committee members without specific responsibilities up to a total of 15.

6. **ELECTION OF COMMITTEE AND OFFICIALS**

The officials of the Hitchin Nomads Cycling Club shall be elected at the A.G.M. All officials shall retire at the end of the Hitchin Nomads Cycling Club Year but shall automatically stand for re-election unless a written resignation is received by nomination day. No member shall stand for election to the Committee who has not had six months unbroken membership in the Hitchin Nomads Cycling Club at the date of the meeting. Motions for the A.G.M. are to be handed to the General Secretary at least 28 days prior to the A.G.M.

- 6a. Twenty eight days prior to the date of the A.G.M a letter shall be sent from the Committee to the President and Vice Presidents inviting them to continue in their present positions and to attend the AG.M. If there is no acknowledgement by the time of, or at the A.G.M. then their names shall not be put forward for re-election.

7. **DUTIES OF THE COMMITTEE**

- (i) The Chair shall chair all General Meetings and Committee Meetings of The

Hitchin Nomads Cycling Club. In the event of his/her absence a Chair shall be elected in his/her place.

(ii) The General Secretary shall:

Record minutes of all committee, annual and special general meetings.

Conduct all correspondence in connection with club business.

Permit his/her address to be circulated in order to receive incoming correspondence to the club.

Deputise for the chair in his/her absence at meetings.

Send out notification to the president and vice presidents inviting them to continue in their capacities prior to the annual general meeting.

Invite motions for inclusion in the agenda for the AGM and any SGMs.

Prepare and distribute the agenda for AGMs and SGMs.

Deal with any non-specific correspondence.

(iii) The Treasurer shall:

Handle all incoming monies and record in the account book. Make deposits at the bank.

Make payments as required and requested by authorised club members.

Pay all affiliation fees as soon as they fall due to maintain continuity of membership and keep valid any insurance.

Keep an up-to-date list of paid up members; remind non-payers.

Issue membership cards.

Deal with the insurance of trophies and valuation as required.

Present accounts and paperwork for auditing at the end of the financial year.

Prepare a balance sheet for the AGM.

Present the accounts and balance sheet at the AGM and make a report of the club's financial status.

Attend committee meetings and present ongoing financial reports.

(iv) The Club Captain shall:

Keep up-to-date with all racing events that members of the club can enter, and inform members of their eligibility to race in time for them to enter.

Encourage members to enter non-club racing events.

Ensure that, wherever possible, non-club racing events are entered at team strength.

Co-ordinate transport to racing events when required.

Encourage members to race for the club.

Act as a point of contact for members wishing to co-ordinate entries to non-club events.

Assist in training or setting up training for those members who wish to race.

Ensure that any members of the club entering non-club events are aware of, and abide by, the rules governing those events.

Ensure that any members representing the club do not bring the club into disrepute. This includes events such as time trials, road races, club runs and training rides etc.

(v) The Time Trial Secretary shall:

Keep abreast of RTTC rules and regulations and advise the club accordingly to ensure compliance.

Make application each September for holding the club's open events in the following year.

Make application each December for the following year's club events and submit notifications to the appropriate police authorities in due time.

Be the liaison with the time trialing associations to which the club is affiliated and shall arrange to provide event organisers, marshals or helpers for association events when called upon to do so.

Be responsible for the upkeep of all equipment required to promote an event, i.e. numbers, watches signs etc.

Ensure that there are always sufficient official forms available to those needing them.

Advertise and take orders for RTTC handbooks prior to their publication.

Identify award winners, arrange for engraving of trophies and medals for presentation at the annual prize giving.

(vi) The Social and Touring Secretary shall:

Devise a programme giving a variety of destinations for weekly club runs.

Record the names of participants of club runs for the purpose of awarding clubmans points.

Record the names of participants at club room activities for the purpose of awarding clubmans points and collect subscriptions at the rate determined by the committee.

Initiate, or give active support to others in, arranging social events at the club room or other venue for club members.

Arrange or delegate responsibility to another suitable person, for an annual Club Dinner and Prize-giving at an appropriate venue.

(vii) The Records Officer shall:

Record the attendance of club members on club runs, at the club room, participating in any other activity for which clubmans points are awarded.

Provide periodic tables of competition placings.

Keep record of all reported time trial results. Use these results to provide information to other secretaries to enable them to identify award winners.

Provide periodic tables of competition placings.

Use data to produce riders' handicaps for club handicap events.

(viii) Two Auditors will check the Hitchin Nomads Cycling Clubs books annually.

- 7a. Any member of the Committee who fails to attend three consecutive meetings without giving satisfactory reasons for his or her absence shall cease to be a member of the Committee and the Committee shall have the power to co-opt a member.
- 7b. The A.G.M. of the Hitchin Nomads Cycling Club shall be held in March of each year. Additional meetings may be convened only at the discretion of the Committee or upon written application from at least 25% of the Hitchin Nomads Cycling Club membership. The Committee shall give ten days notice of any general or special meeting. All items to be included in any general or special meeting shall be handed to the General Secretary not less than twenty eight days prior to the meeting. Only those matters shall be discussed which appear in the agenda or in the notice convening the meeting. Any matter not having been notified in the agenda or in the notice convening the meeting may be put to a formal vote to test the feeling of the meeting. Such votes shall not be binding on the Hitchin Nomads Cycling Club or on the Committee.
- 7c. All Annual and Special General Meetings should have at least 25% of the Hitchin Nomads Cycling Club membership in attendance, otherwise the meeting will be

considered void. All motions should be passed with a TWO THIRDS MAJORITY of those PRESENT.

- 7d. The Hitchin Nomads Cycling Club shall be non-political and non-sectarian, and the Chair shall at any meeting of the Hitchin Nomads Cycling Club rule out of order any discussion which, in his opinion, is inconsistent with this basis.
- 7e. No alteration, addition or deletion may be made to any rule except at the A.G.M. or an S.G.M. of the Hitchin Nomads Cycling Club.

8. **TIME TRIALS**

All time trials shall be run in accordance with R.T.T.C. rules and regulations.

- 8a. Entry fees for Hitchin Nomads Cycling Club events shall be decided at the A.G.M.
- 8b. Only first claim members of the Hitchin Nomads Cycling Club are eligible for awards in Hitchin Nomads Cycling Club events, or to hold or win any standard medal.
- 8c. The track championships for seniors and juniors are to be held under B.C.F. rules.

9. **HITCHIN NOMADS CYCLING CLUB B.A.R. CHAMPIONSHIP**

The Hitchin Nomads Cycling Club's Junior and Senior B.A.R. Championships shall be calculated on Hitchin Nomads Cycling Club, Association and open events. Results shall be calculated on the same basis as the R.T.T.C. B.B.A.R. Championship.

All claims for Hitchin Nomads Cycling Club time trial Championships shall be accompanied by official result sheets.

- 9a. The Hitchin Nomads Cycling Club Veteran B.A.R. shall be calculated on Hitchin Nomads Cycling Club, Association and open events run under RT.T.C. rules at 25, 50 and 100 miles and at 12 hours. Average speed calculation will be based on improvements when compared to Hitchin Nomads Cycling Club Veteran Standard Times at the above distances, and Hitchin Nomads Cycling Club Championships will be based on the average improvement.

10. **PRIZES**

Competitors in Hitchin Nomads Cycling Club Events shall be entitled to accept more than one prize if so entitled.

- 10a. Hitchin Nomads Cycling Club members who ride open, association or Hitchin Nomads Cycling Club time trials shall be eligible to win standard time medals or hold Hitchin Nomads Cycling Club records, subject to the event being out and home. The Committee shall have the right to award or withhold any record or medal or invoke a charge (except for Juveniles or Juniors) at their discretion.
- 10b. Standard time medals. Refer to the R.T.T.C. Secretary for current standard times approved by the Committee.
- 10c. In the event of any member qualifying for more than one standard medal over one distance during one season, he or she shall only be entitled to the fastest standard medal. All persons joining the Hitchin Nomads Cycling Club with time trial times faster or greater respectively than the existing Hitchin Nomads Cycling Club Standards shall be eligible to win such standard medals.
- 10d. Gilt medals: A gilt medal will be awarded to any Hitchin Nomads Cycling Club member who beats 25mph for the first time whilst competing in any time trial of 25 miles or more.
- 10e. A bronze medal will be awarded to any female member who beats 20mph for the first time at any recognized time trial distance.
- 10f. Prizes and handicap awards: For all hitchin Nomads CC's events for which medals are awarded, awards for first, second and third places will be recognized with gilt, silvered and bronze medals respectively.
- 10g. Non-racing events. Clubmans Trophy Contest. Whilst membership of the Hitchin Nomads Cycling Club at 31st December is:

Over 50:	Medals awarded to 1st, 2nd & 3rd.
35 to 50:	Medals awarded to 1st & 2nd.
Below 35:	Medals awarded to 1st only.

Junior/Schoolpersons Clubmans Trophy to be awarded to the highest placed Junior/Schoolperson in the Clubmans Trophy Table. Medals to be awarded as per the Clubmans Trophy.

- 10h. A member shall return to an official of the Hitchin Nomads Cycling Club any perpetual trophy held by him or in his possession should his membership of the Hitchin Nomads Cycling Club be terminated for any reason whatsoever. A limit of seven days for such termination shall apply.
- 10i. All claims for standard medals and Hitchin Nomads Club records shall be accompanied by an official result sheet.

11. **RECORD ATTEMPTS**

An approved fee shall be charged for an individual record attempt. For times refer to the R.T.T.C. Secretary.

- 11a. Application forms obtained from the R.T.T.C. Secretary, and fee, shall be handed to the R.T.T.C. Secretary at least 72 hours before the attempt. Route and starting point together with a note of checkers and other arrangements shall be stated on the application form. Half an hour shall be allowed for a delayed start. All records broken shall be recognized by a certificate.
- 11b. The termini of all Hitchin Nomads Cycling Club place to place records shall be the main Post Office of the respective towns, providing conditions permit.
- 11c. All new place to place records will have to be approved by the Committee, and will have to be faster than the time set by the Committee.

12. ROAD RACING CHAMPIONSHIPS

- (i) There is a trophy for senior riders, junior riders and lady riders.
- (ii) The trophy will be awarded to the rider who gains the highest ranking in the British Cycling Federation's points system.
- (iii) Points will be awarded as follows:

- (a) Races up to 50km and for women's events up to 25km.

1st	6 points	4th	3 points
2nd	5 points	5th	2 points
3rd	4 points	6th	1 point

- (b) Races 51-100km and for women's events between 26 and 50km

1st	15 points	6th	5 points
2nd	13 points	7th	4 points
3rd	10 points	8th	3 points
4th	8 points	9th	2 points
5th	6 points	10th	1 point

- (c) Races of 101-130km and women's events between 51 and 65km

1st	20 points	9th	7 points
2nd	18 points	10th	6 points
3rd	16 points	11th	5 points
4th	14 points	12th	4 points
5th	12 points	13th	3 points
6th	10 points	14th	2 points
7th	9 points	15th	1 point
8th	8 points		

- (d) Races over 130km and overall classification in races of 2 or more stages (excluding prologues) and for women's events over 65km.

1st	30 points	11th	10 points
2nd	28 points	12th	9 points
3rd	26 points	13th	8 points
4th	24 points	14th	7 points
5th	22 points	15th	6 points
6th	20 points	16th	5 points
7th	18 points	17th	4 points
8th	16 points	18th	3 points
9th	14 points	19th	2 points
10th	12 points	20th	1 point

- (e) If no points are claimed the trophy will be won on best placings.

13. CLUBMANS TROPHY

The method of awarding points in the Clubmans Trophy competition is as follows and is calculated each year ending December 31st:

	Points
Attendances:	
Sunday morning run	2
Social function	2
Sunday afternoon run	2
Sunday all day run	5
Weekend run	10
Evening weekday run	2
Annual dinner	3
A.G.M	6
S.G.M.'s	4
Competition (Other than racing):	
Competing	3
Winner	5
Second	2
Third	1
Points are also awarded for the following:	
Payment of subscriptions by January 15th	4
To a new member	3
Organiser of any Club Open Event	12
Helper in any Open event	6
Club event organiser	8
Club event helper (including clubroom)	4
For an original article published in the Nomads News	4
(limited to one per month)	

